# **Publication Ethics and Malpractice Statement**



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# **Publishing Guidelines**

Touch Medical Media is committed to maintaining the highest level of integrity in the content published. Touch Medical Media requires all authors to adhere to the ethical standards as outlined by the Committee on Publication Ethics (COPE), International Committee of Medical Journal Editors (ICMJE), and World Association of Medical Editors (WAME).

#### Committee on Publication Ethics (COPE)

Touch Medical Media follows the guidance outlined in <u>The Code of Conduct and Best Practice Guidelines for Journal Editors</u> for matters regarding publication ethics, including how to handle cases of research and publication misconduct. The publisher recommends all authors review the guidelines before submitting a manuscript to the journal.

#### International Committee of Medical Journal Editors (ICMJE)

Touch Medical media follows the <u>Recommendations for the Conduct, Reporting, Editing, and Publication of Scholarly work in Medical Journals</u> outlined by ICMJE. The publisher recommends that all authors review the guidelines before submitting a manuscript to the journal.

#### **Duplicate Submissions and Publications**

In keeping with publication practice it is deemed unethical for an author to submit the same, or a very similar, study to more than one journal at once. Duplicate submissions also include the submission of the same/similar manuscript in different languages to different journals. Touch Medical Media follow the guidance outlined by COPE regarding duplicate <u>submissions</u> and <u>published</u> articles.

# **Plagiarism**

Plagiarism refers to an author presenting the work of others as if it was their own without full acknowledgment. This includes directly copying a previously published piece without acknowledgment and duplicating significant portions of text from previously published work. Touch Medical Media use a plagiarism detection software and follow the guidelines outlined by COPE regarding cases of suspected plagiarism in <u>submitted</u> and <u>published</u> articles.

#### **Research Misconduct**

Touch Medical Media will identify and prevent the publication of papers where research misconduct has occurred. All allegations of research misconduct will be investigated.

#### Data Fabrication and Falsification

It is a violation of publication ethics to fabricate, falsify and manipulate data. Touch Medical Media follow the guidance outlined by COPE regarding fabricated data in <u>submitted</u> and <u>published</u> articles.

# **Retraction and Corrections**

Touch Medical Media will issue corrections and retraction statements on published content where necessary.

#### **Author Correction**

An Author Correction may be published to correct an important error(s) made by the author(s) that affects the scientific integrity of the published article, the publication record, or the reputation of the authors or the journal.

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#### Retraction

An article may be retracted when the integrity of the published work is substantially undermined owing to errors in the conduct, analysis and/or reporting of the study. Violation of publication or research ethics may also result in a study's retraction. The original article is marked as retracted but a PDF version remains available to readers, and the retraction statement is bi-directionally linked to the original published paper. Retraction statements will typically include a statement of assent or dissent from the authors.

# **Authorship**

The role of the author is defined in the <u>Recommendations for the Conduct, Reporting, Editing, and Publication of Scholarly work in Medical Journals</u>. Authors are accountable for their contributions and should have confidence in the integrity of the contributions of their co-authors. Contributors who do not qualify as an author should be acknowledged in the relevant section. Authors should disclose all relevant conflicts of interest to the work under consideration and all funding sources. Touch Medical Media follow the guidance outlined by COPE regarding <u>authorship issues</u>.

# **Compliance with Ethics Guidance**

Authors of original contributions are asked to include a statement confirming that procedures were compliant with ethics guidelines and with patient consent. Touch Medical Media refer to the COPE guidance on <u>ethical issues</u> in cases of suspected ethical problems.

#### Retraction

An article may be retracted when the integrity of the published work is substantially undermined owing to errors in the conduct, analysis and/or reporting of the study. Violation of publication or research ethics may also result in a study's retraction. The original article is marked as retracted but a PDF version remains available to readers, and the retraction statement is bi-directionally linked to the original published paper.

# Note to Authors

Authors should carefully read and adhere to the ethical publication guidelines on duplicate publication, plagiarism, data fabrication/falsification and authorship before submitting a manuscript. Please refer to COPE, ICMJE and WAME for full guidelines and recommendations. Conflicts of interest and funding sources must be fully disclosed. Further details on how to construct the disclosure statement can be found in the journal Instructions for Authors.

#### Note to Reviewers

Reviewers must treat all manuscripts as confidential documents. Reviewers should critique the manuscript objectively and provide comments supported by evidence that the author can use to improve the paper. Invited reviewers who do not feel qualified should notify the editor of any concerns. Reviewers should declare all relevant conflicts of interest clearly, and decline to review articles where necessary. Guidance on the peer-review process can be found in the journal Information for Peer Reviewers.

# Note to Editors

Editors should give unbiased consideration to each manuscript submitted for consideration for publication, but reserve the right to reject articles that are out of scope of the journal or are not recommended by the peer reviewers. Editors should be proactive and responsive to any ethical publishing issues that arise with submitted and published articles, referring to the guidance outlined by COPE when necessary.

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